



Louisiana Tech University
Site Supervisor's Final Intern Report

Name of Intern Student _____ **Date of final report** _____

Please complete and return this final Intern report after the student has completed all hours for the internship.

You may email the report to the Undergraduate Intern Coordinator at creeves@latech.edu in the Department of Kinesiology, Louisiana Tech University, or fax it to 318-257-4950.

Intern competencies	Not Applicable	Excellent	Satisfactory	Needs Improvement	Not Acceptable
ACADEMIC					
Understanding of exercise science principles					
Skills and knowledge for the position					
Learned new information quickly					
Possessed necessary analytical skills					
Possessed necessary clinical skills					
PROFESSIONAL BEHAVIOR					
Prompt and prepared					
Professional appearance and behavior					
Dependable and responsible					
Demonstrated originality and initiative					
Completed tasks in a satisfactory manner					
Followed policies and procedures					
Demonstrated necessary organizational skills					
Ethical behavior					
INTERPERSONAL SKILLS					
Positive attitude					
Worked well with clients					
Worked well with agency personnel					
Enthusiastic and self-confident					
Adaptability					
Appropriate written communication					
Appropriate oral communication					
OVERALL RATING OF INTERN					

This student has completed a minimum of 90 clock hours at the intern site.

Yes No

Please provide written summary comments related to the evaluation provided.

1. Academic preparation/Knowledge: _____

2. Professional behavior: _____

3. Interpersonal Skills: _____

4. Other comments: _____

Site Supervisor (print name) _____

Signature _____

Position _____

Site Agency _____

Contact information: Email _____

Phone number _____